



Perspectives of GPU computing in Science

September 26 -28, 2016 - Sapienza Università di Roma

Information note

REGISTRATION

In order to register to the *Perspectives on GPU Computing in Science*, please fill in the online registration form.

The deadline for the online registration is **September 15th** at midnight (CET). Early-Bird registration deadline is **August 15th** at midnight (CET).

ATTENTION!!!

BEFORE STARTING THE REGISTRATION PROCESS YOU SHOULD KNOW THAT:

REGISTRATION FEES

Standard fees **do not include conference dinner on September 27th 2016.**

Extra fees **include conference dinner on September September 27th 2016.**

Both Standard and Extra registration fees **include lunches, coffee and tea breaks.**

Participants can buy conference dinner for accompanying persons in *the Events section*.

MAXIMUM TIME AVAILABLE TO FILL IN THE REGISTRATION FORM: 20 MINUTES.

If you exceed the maximum time available, you will need to fill in the form again.

YOU WILL BE ASKED TO PROVIDE PRECISE INVOICING DATA:

You can choose the terms of payment (bank transfer or credit card) for your registration and events reservation.

You can also choose the invoice heading for each service. You will receive separate invoices for each service requested.

Should you choose to pay for all the services by bank transfer, you DO NOT need to make separate bank transfers.

Should you pay for some or all the services by credit card, the bank will charge an additional 4% fee. In this case, you will also receive an invoice for bank commissions (VAT excluded).

The invoice for the credit card commissions will be headed as the one of the service it relates to.

The invoice data you will provide during the registration process are the data that will be effectively used for the invoice.



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If your registration fee will be covered by your University/Company/Institution, you must provide the Secretariat with the correct details (please do not forget the VAT number).

You can ask for an invoice VAT excluded if your University/Company/Institution belongs to an INTRASTAT Country; again, in order to do that you will be asked its VAT number (the Secretariat will not accept requests of VAT reimbursement).

While completing the *Invoice section* of the online registration form, you can choose among the following options:

- "Participant", if you are going to pay for your own expenses of registration and/or events.
You can also select "Participant" to pay for your events and head the invoice of your registration fee to your Company.
- "Company with VAT exemption", if you belong to a company registered to the Intrastat system and your company is going to pay for your registration fee. Your company's VAT no. is mandatory.
- "Company without VAT exemption", if you belong to a company not registered to the Intrastat system and your company is going to pay for your registration fee. Your company's VAT no. is mandatory.
- **For Italian participants only:**
Per il rilascio delle fatture elettroniche intestate alle pubbliche amministrazioni, il partecipante, dopo aver inserito tutti i dati di intestazione dell'ente, comprensivi di Codice Univoco Ufficio, dovrà far pervenire copia dell'ordine amministrativo all'indirizzo: ecis2016@grupposymposia.it

THE INVOICE PROCESS WILL BE AS FOLLOWS:

Registration fees and/or events reservations can be paid by bank transfer or by credit card.

Please note that your registration will be effective only after receiving the total amount due by bank transfer or by credit card. A confirmation mail will be sent afterwards.

The Secretariat **will not issue any pro-forma invoice** (except for very particular cases which will be discussed with the Local Organizing Committee);

Invoices will be sent after the Secretariat receives and registers the due payment.

If you have not received confirmation from Symposia within one week before the Workshop date, please contact us at the following email address: gpu2016@grupposymposia.it.

In case you pay by credit card, please note that you will be charged 4% credit card commissions. This commission will be separately invoiced (without VAT).



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PAYMENT OF REGISTRATION FEES AND/OR EVENTS

Payments can be made by credit card or bank transfer.

Please note that an additional 4% bank fee will be applied on credit card purchases.

Should you pay by bank transfer, please note that Symposia accepts direct bank-to-bank transfer only.

Please find below our bank details:

Holder of account:	Symposia srl Via Augusto Riboty, 21 00195 Roma, Italy
Beneficiare bank address:	Monte dei Paschi di Siena, Piazza Mazzaresi, 42 00136 Roma
Account Number:	000000002344
International bank coordinates (IBAN):	IT 38 C 01030 03244 000000002344
Bank Identifier Code (BIC)/Swift:	PASCITM1R44
Transfer type:	OUR (Costs entirely paid by Sender)
Reason for payment:	<i>Name of the participant + GPU 2016</i>

Please send copy of your bank transfer to Symposia by fax to the number: 0039 (0)6 39725541 or to the following e-mail address: gpu2016@grupposymposia.it.

CANCELLATION POLICY FOR THE REGISTRATION FEES:

All cancellations of registration fees must be made in writing and sent to Symposia to the following e-mail address: gpu2016@grupposymposia.it

If we receive your cancellation before August 26th (midnight, CEST) 2016, the total amount will be refunded. Please note that, in case of bank transfer, participants will be charged bank fees.

From August 27th to September 10th (midnight CEST) 2016, only 60% of the total amount will be refunded. Please note that, in case of bank transfer, participants will be charged bank fees.

After the deadline of September 11th (midnight CEST) 2016, no refund will be possible.

CANCELLATION POLICY REGARDING TOURS AND EVENTS:

Please note that tickets will be fully refunded only in case of cancellations received within September 15th



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(midnight CEST) 2016.

THE REFUND PROCESS WILL BE AS FOLLOWS:

Refunds will be made by the Organising Secretariat starting from 2 months after the beginning of the workshop.

You will be charged € 10 as a bank commission expense.

ACCOMMODATION:

Symposia negotiated convenient rates with a few hotels located near the workshop venue. In the *Accommodation* section of the website, you can find a brief description of our hotels with a recap of rates and distance.

Please note that you can book your room through the **online registration form**. **You will be asked your credit card details to guarantee your reservation, but you won't be asked to pre-pay for your booking.** Symposia will contact the hotel to check availability and will send you a confirmation by mail.

DATA PROTECTION AND PRIVACY

All information is stored in our database according to the Italian Law 196/2003 (and following modifications) concerning the protection of personal data. These data will not be communicated or disclosed to third parties.

MORE INFORMATION

For more information please contact:

Symposia s.r.l.

Via Augusto Riboty, 21

00195 Roma, Italy

Tel: **39 06 39725540 - Fax: **39 06 39725541 - email: gpu2016@grupposymposia.it